

Report to:	AUDIT COMMITTEE
Relevant Officer:	Tracy Greenhalgh, Chief Internal Auditor
Date of Meeting	26 May 2016

AUDIT COMMITTEE TRAINING PROGRAMME 2016/17

1.0 Purpose of the report:

1.1 The purpose of this report is to agree the proposed modular training programme for Audit Committee Members.

2.0 Recommendation(s):

2.1 To approve the Audit Committee training programme.

3.0 Reasons for recommendation(s):

3.1 The delivery of training on relevant topics helps to ensure that members of the Audit Committee have the skills and knowledge to effectively fulfil their role.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:
None

4.0 Council Priority:

4.1 The relevant Council Priorities are

- "The economy: Maximising growth and opportunity across Blackpool"
- "Communities: Creating stronger communities and increasing resilience"

5.0 Background Information

5.1 Further to a workshop with Audit Committee Members on the 7 April 2016 where skills and knowledge were discussed and based upon the CIPFA Guidance for Audit

Committees, a number of topics were identified for future training. Therefore, it is proposed that the following training sessions are held:

Date	Time	Topic	Lead Presenter	Comments
30 June 2016	5pm to 6pm	Role of the Audit Committee	Mark Towers	
14 September 2016 (actual meeting 22/9/16)	4.30pm to 6pm	Statement of Accounts	Phil Redmond	The Committee has asked for this training to be held a week before the actual meeting so that Members have time to absorb the information before preparing for committee.
20 October 2016	5pm to 6pm	Reviewing the Annual Governance Statement	Mark Towers	
24 November 2016	5pm to 6pm	Interpreting the Risk Services Quarterly Report	Tracy Greenhalgh	
19 January 2017	5pm to 6pm	Audit Committee Best Practice	KPMG	
2 March 2017	5pm to 6pm	Challenging the Strategic Risk Register	Tracy Greenhalgh	
20 April 2017	5pm to 6pm	Interpreting External Audit Documents	KPMG	

5.2 Does the information submitted include any exempt information? No

5.3 **List of Appendices:**
None.

6.0 **Legal considerations:**

6.1 The provision of modular training helps to ensure that the Audit Committee are able to meet the requirements of the CIPFA Guidance.

7.0 Human Resources considerations:

7.1 The training will be provided by key stakeholders who already engage with the Audit Committee and therefore there will be no additional staffing required.

8.0 Equalities considerations:

8.1 All members of the Audit Committee are invited to attend all training sessions.

9.0 Financial considerations:

9.1 The training will be delivered from existing resources.

10.0 Risk management considerations:

10.1 The provision of training helps ensure that Audit Committee members can effectively fulfil their role in relation to governance of risk management.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 A workshop was held with Audit Committee members in April 2016 to understand training needs and help to inform the programme.

13.0 Background papers:

13.1 None